

Submission of Exhibits for Evidentiary Hearings

Unless otherwise ordered by the Court, in advance of any evidentiary hearing:

1. Counsel shall exchange documents, including any exhibits parties intend to use at the hearing no later than **10 days** prior to the hearing.
2. Counsel shall mark all exhibits and provide the Courtroom Deputy Clerk with a list of said exhibits and **two copies, separately collated and bound, but not stapled**, of all exhibits no later than **3 business days** prior to the hearing. **If the exhibits are in excess of 500 pages, counsel shall contact the Courtroom Deputy Clerk to determine whether to submit the exhibits electronically instead of in hardcopy.** The marked originals of all exhibits should be brought to the hearing. The parties shall also submit a separate, typed listing of each party's objections to the exhibits of the other party. Any listed document to which an objection is not raised shall be deemed to have been stipulated as to authenticity by the parties, and such documents may be admitted at hearing without further proof of authenticity.
3. Counsel may submit proposed Findings of Fact and Conclusions of Law up until **2 business days** prior to the hearing.
4. If the parties determine that, by reason of settlement or other good cause, the case should not go forward, which determination shall be subject to Court approval, counsel shall notify the Court immediately so that the time set aside for the instant hearing may be assigned to other litigants.