Words in ***[italics and BOLD within brackets]*** signal that the person preparing the form must customize the form and insert information to fit the case as indicated.

UNITED STATES BANKRUPTCY COURT

NORTHERN DISTRICT OF GEORGIA

NEWNAN DIVISION

IN RE: : CASE NO. *[xx-xxxxx]*

 :

***[NAME OF DEBTOR(s)],*** : CHAPTER *[xx]*

 :

 Debtor(s). : JUDGE ­­­­­­­­BAISIER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ :

 :

***[NAME OF MOVANT(s)]***, :

 :

 Movant(s), :

v. : CONTESTED MATTER[[1]](#footnote-1)

 :

***[NAME OF RESPONDENT(s)]***, :

 :

 Respondent(s), :

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ :

**NOTICE OF HEARING**

 **PLEASE TAKE NOTICE** that ***[NAME OF MOVANT(s)]*** has filed ***[State title of***

***pleading, e.g., motion for relief from stay, objection to claim, application for compensation,***

***etc.] (the “Motion” or “Application” or “Objection”, as appropriate)*** and related papers with

the Court seeking an order ***[state relief sought in Motion, Application or Objection****].*

**PLEASE TAKE FURTHER NOTICE** that the Court will hold a hearing on the **[Motion or Application or Objection, as appropriate)** at [**STATE TIME, e.g. 9:30 A. M**.**]** on **[STATE DATE]** in the **2nd Floor Courtroom**, in the Lewis R. Morgan Federal Building and United States Courthouse, 18 Greenville Street, Newnan, Georgia 30263, which may be attended in person or via the Court’s Virtual Hearing Room. You may join the Virtual Hearing Room through the “Dial-in and Virtual Bankruptcy Hearing Information” link at the top of the homepage of the Court’s website, www.ganb.uscourts.gov, or the link on the judge’s webpage, which can also be found on the Court’s website. Please also review the “Hearing Information” tab on the judge’s webpage for further information about the hearing. You should be prepared to appear at the hearing via video, but you may leave your camera in the off position until the Court instructs otherwise. Unrepresented persons who do not have video capability may use the telephone dial-in information on the judge’s webpage.

 Your rights may be affected by the Court’s ruling on these pleadings. You should read

these pleadings carefully and discuss them with your attorney, if you have one in this

bankruptcy case. (If you do not have an attorney, you may wish to consult one.) If you do not

want the Court to grant the relief sought in these pleadings or if you want the Court to consider

your views, then you and/or your attorney must attend the hearing. You may also file a written

response to the pleadings with the Clerk at the address stated below, but you are not required to

do so. If you file a written response, you must attach a certificate stating when, how and on

whom (including addresses) you served the response. Mail or deliver your response so that it is

received by the Clerk before the hearing. The address of the Clerk's Office is Clerk, U. S.

Bankruptcy Court, 18 Greenville Street, 2nd Floor, Newnan, Georgia 30263. You must also

mail a copy of your response to the undersigned at the address stated below.

***[IF THE MOTION IS FOR RELIEF FROM STAY, COUNSEL IS REQUESTED TO ADD THIS STATEMENT]*** If a hearing on the Motion cannot be held within thirty (30) days, Movant waives the requirement for holding a preliminary hearing within thirty days of filing the Motion and agrees to a hearing on the earliest possible date. Movant consents to the automatic stay remaining in effect until the Court orders otherwise.

Dated: ***[DATE]***  SIGNATURE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 ***[NAME OF COUNSEL OR PRO SE]***

 Counsel for Movant

 [***Georgia Bar No. xxxxxxx]***

 ***[ADDRESS, TELEPHONE]***

**Certificate of Service**

***I hereby certify that on the [XX] day of [Month], [Year], I electronically filed the foregoing***

***[DESCRIBE PLEADINGS, e.g., Motion for Relief from Stay and Notice of Hearing] with the***

***Clerk of Court using the CM/ECF system which will automatically send an e-mail notification***

***of such filing to the parties or attorneys of record. I have also on this day caused a copy of the***

***pleading to be placed in the first-class United States mail, postage prepaid, addressed to the***

***following recipients not participating in the CM/ECF system as follows:***

***[State name and address of each person or entity to which copies were mailed. READ AND***

***COMPLY WITH BANKRUPTCY RULE 7004 CONCERNING HOW TO EFFECT PROPER***

***SERVICE.]***

Dated: ***[DATE]***

Signature of Person Serving Pleadings

***[Name and Address of Person Serving Pleadings]***

1. Use the Contested Matter portion of the caption only for matters that are contested matters under Fed. R. Bankr. P. 9014. For all other matters, just use the case portion of the caption. [↑](#footnote-ref-1)