

Word in *italics and BOLD within brackets* signal that the person preparing the form must customize the form and insert information to fit the case as indicated.

UNITED STATES BANKRUPTCY COURT
NORTHERN DISTRICT OF GEORGIA
ATLANTA DIVISION

IN RE:	:	CASE NO. [xx-xxxxx]-PMB
	:	
<i>[NAME OF DEBTOR(s)],</i>	:	CHAPTER [xx]
	:	
Debtor(s).	:	JUDGE BAISIER
<hr/>		
	:	
<i>[NAME OF MOVANT(s)],</i>	:	
	:	
Movant(s),	:	
v.	:	CONTESTED MATTER ¹
	:	
<i>[NAME OF RESPONDENT(s)],</i>	:	
	:	
Respondent(s).	:	
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NOTICE OF HEARING

PLEASE TAKE NOTICE that *[NAME OF MOVANT(s)]* has filed *[State type of pleading, e.g., Motion for Relief from Stay (the “Motion”), Application to Employ (the “Application”), Objection to Claim (the “Objection”), etc.]* and related papers with the Court seeking an order *[state relief sought in Motion, Application, Objection, etc.]*.

PLEASE TAKE FURTHER NOTICE that the Court will hold a hearing on the *[State type of pleading: Motion, Application, Objection, etc.]* at *[STATE TIME, e.g. 9:30 A. M.]* on *[STATE DATE]* in Courtroom 1202, United States Courthouse, 75 Ted Turner Drive, SW, Atlanta, Georgia 30303.

Your rights may be affected by the Court’s ruling on these pleadings. You should read these pleadings carefully and discuss them with your attorney if you have one in this bankruptcy case. If you do not have an attorney, you may wish to consult one. If you do not want the Court to grant the relief sought in these pleadings or if you want the Court to consider your views, then you and/or your attorney must attend the hearing.

¹ Use Contested Matter portion of caption only for matters that are contested matters under Fed. R. Bankr. P. 9014. For all other matters, just use the case portion of the caption.

You may also file a written response to the pleadings with the Clerk at the address stated below, but you are not required to do so. If you file a written response, you must attach a certificate stating when, how and on whom (including addresses) you served the response. Mail or deliver your response so that it is received by the Clerk before the hearing. The address of the Clerk is Clerk, U. S. Bankruptcy Court, Suite 1340, 75 Ted Turner Drive, Atlanta Georgia 30303. You must also mail a copy of your response to the undersigned at the address stated below.

This matter will appear on a Court calendar at the date and time indicated on this notice. At the call of the calendar (the “calendar call”) Court staff will ask for announcements for all matters. Parties may attend the calendar call in person or on the telephone (Dial the toll-free number: 888-557-8511 and then enter the access code: 3347422). Matters that need to be heard by the Court may be heard by telephone, by video conference, or in person.

Before the day of your hearing, it is important that you review the “Open Calendar Procedures” tab on Judge Baisier’s web page, which can be found at <https://www.ganb.uscourts.gov/content/honorable-paul-m-baisier> or under the “Information About Bankruptcy Court Hearings” link at the top of the web page for this Court, www.ganb.uscourts.gov. These web pages will provide more information on how the calendar call will be conducted for this matter, when the matter will be heard if a hearing before the Court is necessary, and whether any necessary hearing will be conducted by telephone, by video conference via Judge Baisier’s Virtual Hearing Room, or in person.

[IF THE MOTION IS FOR RELIEF FROM STAY, COUNSEL IS REQUESTED TO ADD THIS STATEMENT] If a hearing on the Motion for Relief from the Automatic Stay (the “Motion”) cannot be held within thirty (30) days, Movant waives the requirement for holding a preliminary hearing within thirty (30) days of filing the Motion and agrees to a hearing on the earliest possible date. Movant consents to the automatic stay remaining in effect until the Court orders otherwise.

Dated: ***[DATE]***

SIGNATURE _____

[NAME OF COUNSEL OR PRO SE]
Counsel for Movant
[ADDRESS, TELEPHONE, BAR NUMBER]

Certificate of Service

I, ***[name of person serving pleadings]***, certify that I am over the age of 18 and that on ***[DATE]***, I served a copy of the foregoing ***[DESCRIBE PLEADINGS, e.g., Motion for Relief from Stay and Notice of Hearing]*** by first class U. S. Mail, with adequate postage prepaid on the following persons or entities at the addresses stated:

[State name and address of each person or entity to which a copy was mailed. READ AND COMPLY WITH BANKRUPTCY RULE 7004 CONCERNING HOW TO EFFECT PROPER SERVICE.]²

Dated: *[DATE]*

Signature of Person Serving Pleadings

[NAME OF COUNSEL OR PRO SE]

Counsel for Movant

[ADDRESS, TELEPHONE, BAR NUMBER]

² For guidance on service on contested matters and objections to claims, see <https://www.ganb.uscourts.gov/service-pleadings>.