

UNITED STATES BANKRUPTCY COURT  
NORTHERN DISTRICT OF GEORGIA

FEB 12 2025

By:   
Deputy Clerk

IN RE: :  
:  
PROCEDURES FOR SUBMITTING : GENERAL ORDER 49-2025  
PLEADINGS BY INDIVIDUAL DEBTORS :  
NOT REPRESENTED BY AN ATTORNEY :

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The Court entered Amended and Restated General Order 45-2021 on May 2, 2023, permitting the electronic submission of certain pleadings by individual debtors not represented by an attorney (“Pro Se Debtors”). This Order supersedes Amended and Restated General Order 45-2021 and is effective March 1, 2025. It is

ORDERED that the use of email or fillable form, as defined in Amended and Restated General Order 45-2021, and referred to as the “Emergency Filing System” is rescinded and no longer available to Pro Se Debtors as a method of filing pleadings.

Filing Options for Pro Se Debtors

Pro Se Debtors may file pleadings with the Court in the following ways:

1. By U.S. Mail to the Atlanta office at:  
United States Bankruptcy Court  
1340 United States Courthouse  
75 Ted Turner Drive SW  
Atlanta, Georgia 30303
2. By hand-delivery to any of the Court’s offices located in Atlanta, Newnan, Rome or Gainesville. Please check the Court’s website for the address of each office at: [www.ganb.uscourts.gov](http://www.ganb.uscourts.gov).

Driver's License or Other Government Issued ID Required

All bankruptcy petitions, whether hand-delivered or submitted by U.S. Mail must be accompanied by a copy of the driver's license(s) of the debtor(s) or other form of government issued ID.

IT IS SO ORDERED, this 12<sup>th</sup> day of February, 2025.



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BARBARA ELLIS-MONRO, CHIEF JUDGE  
United States Bankruptcy Court  
For the Court