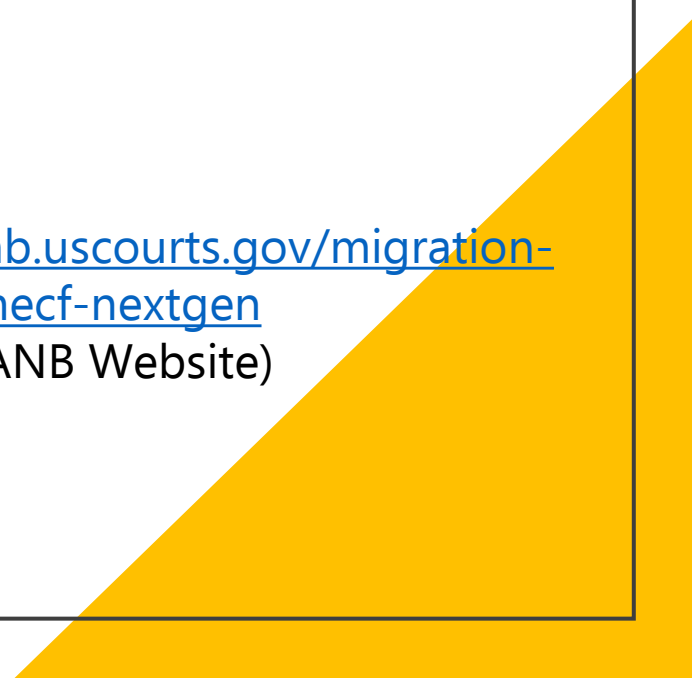


Welcome to NextGen

GANB Public User Training
Session One
April 30, 2021

<https://www.ganb.uscourts.gov/migration-cmecf-nextgen>
(GANB Website)

A large yellow triangle is positioned in the bottom right corner of the slide, pointing towards the top right.

What is NextGen?

- NextGen is the shortened name for Next Generation of CM/ECF
- NextGen is a filing system fully integrated with PACER. The two systems are linked by a module called Central Sign-On
- NextGen provides modules that integrate with existing CM/ECF functionality

Why are we doing this?

The goals of NextGen are to:

- Promote better integration among the district, bankruptcy, and appellate systems
- Enhance security measures to protect CM/ECF data
- Greater user efficiency using new tools and technology
- Centralized access to all courts for internal and external users
- As of March 1, 2021, there are 115 courts live on NextGen and another 59 courts with go-live dates. By early 2022, all federal courts will be live on NextGen

When are we doing this?



Changes already occurring in the background to prepare for NextGen migration



Friday, August 6, 2021 at 5:00 pm, CM/ECF will go down and remain offline all weekend



Go Live Date: August 9, 2021

Terms to Know

NEXTGEN: Next Generation of the Judiciary's case management electronic filing (CM/ECF) system

CSO: NextGen functionality that allows both external filers and court users to have one login and password to access any NextGen court

PSC: PACER Service Center

FILING AGENT: External users who can file pleadings on behalf of an attorney or trustee.

PAA: PACER Administrative Account, a consolidated billing and online account management process for groups. All PACER charged associated with each individual PACER account can be linked to the PAA.


Central Sign-On

- Central Sign-On (CSO) allows public users to have *one* log-in and password to access any NextGen court
- Public users log on via PACER
- Court controls the level of access for all users



Public Filers

Advantages of CSO

- One login to electronically file and view documents
 - no longer confuse CM/ECF login with PACER login
 - One login to access multiple courts
 - Login belongs to the user and will follow the user to a different court, a different attorney firm, or different business
- 
- A large yellow triangle is positioned in the bottom right corner of the slide, pointing towards the top right.

What to do *now* to get ready!

1) Get your own PACER account

- Each external filer must have their own individual PACER account
 - ✓ More information on how to set up an individual PACER account can be found here: <https://pacer.uscourts.gov/register-account>
- NO Shared PACER accounts for a firm will be useable
- Firms may set up a PACER Administrative Account for billing purposes
 - ✓ More information on how to set up a PACER administrative account can be found here: <https://pacer.uscourts.gov/register-account/group-billing>

What to do *now* to get ready!

If you already have your own PACER account:

➤ Is your PACER account upgraded?

- If your PACER account was created *after* August 11, 2014, your account is already an upgraded account - nothing further to do right now
- If your PACER account was created *prior* to August 11, 2014, you will need to upgrade your account now, if you haven't already done so
 - ✓ More information about upgrading your PACER account can be found here:
https://www.ganb.uscourts.gov/sites/default/files/upgrade_pacer_account_-_learning_aid.pdf

What to do *now* to get ready!

2) Know your current CM/ECF username and password

- If the login information is stored in a browser, it will be lost and not recoverable once the migration to NextGen has been completed
- Contact the ECF Helpdesk (before August) by sending an email to the ecf_helpdesk@ganb.uscourts.gov to obtain your login information or reset your password

Filing Agents (for Attorneys)

Do you have more than one CM/ECF login for filing?

➤ If yes, consider using filing agents

- A filing agent can be an employee at your firm that will be linked to your login to file in your name
- A filing agent can be removed by you in NextGen at any time
- All filings will appear as being filed by the attorney
- All notices of electronic filing (NEFs) for entries docketed by a filing agent will be sent to the attorney's primary and secondary emails set to their Pacer account

Filing Agents (for Attorneys)

Upcoming training on filing agents for attorney filers:

➤ May 14, 2021 at 10:00 AM

We will discuss:

- Registration form to set up a filing agent now for immediate use after NextGen migration complete
- Requirements of a filing agent account
- Who can be a filing agent

PACER Administrative Accounts

Do you want to prevent receiving a bill for each attorney with their own PACER account?

- The PACER Service Center has developed the PACER Administrative Account (PAA), a consolidated billing and online account management process for groups
- The PAA can only be used for administrative purposes and does not provide access to case information
- All charges associated with each individual PACER account can be linked to the PAA
- To register for a PAA, one person in the firm should be appointed the Administrator and would complete the registration on the PACER website:
<https://pacer.uscourts.gov/register-account/group-billing>

Resources

- GANB website: <https://www.ganb.uscourts.gov/migration-cmecf-nextgen>

UNITED STATES BANKRUPTCY COURT
Northern District of Georgia
Honorable Wendy L. Hagenau, Chief Judge · M. Regina Thomas, Clerk of Court

Understanding Bankruptcy | Court Information | Judges' Information | Attorney Information | Filing Without an Attorney | Creditor Information | CM/ECF Information

Important Information Regarding Court Operations During COVID-19 Outbreak
Information About Bankruptcy Hearings
AT&T Dial-In Procedures for Court Appearances
Clerk's Offices Public Hours: 8AM – 4PM in Atlanta, Gainesville, Rome and Newnan Divisions.

Case Locator (PACER) »
E-Filing (CM/ECF) »
Fin. Mgt. Cert. (eFinCert) »
Electronic Claims (ePOC) »

****Effective 8/5/2020****
Click Here for Important Changes to Filing Options for Pro Se Debtors

Migration to CM/ECF NextGen

Court Locations
Atlanta

News & Announcements
Wed, 04/14/2021

UNITED STATES BANKRUPTCY COURT
Northern District of Georgia
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Understanding Bankruptcy | Court Information | Judges' Information | Attorney Information | Filing Without an Attorney | Creditor Information | CM/ECF Information | General Information | Forms

Home

Migration to CM/ECF NextGen

Transition to NextGen will begin in 112 days 3 hours 47 mins 29 secs

Georgia Northern Bankruptcy Court will migrate to NextGen beginning on Friday, August 6, 2021 @ 5:00pm. CM/ECF will be unavailable until we are live on NextGen on Monday, August 9, 2021. Please visit this page regularly for important information and required action.

Resources

- PACER: <https://pacer.uscourts.gov/>

The image shows a screenshot of the PACER website homepage. The browser's address bar displays "pacer.uscourts.gov". The page features a blue header with the PACER logo and the text "Public Access to Court Electronic Records". Below the header is a navigation menu with options: "Register for an Account", "Find a Case", "File a Case", "My Account & Billing", "Pricing", "Help", and "Search". The main content area is titled "What can we help you accomplish?" and contains four service tiles. The fourth tile, "Move to NextGen CM/ECF", is highlighted with a green border. This tile includes an information icon, the title "Move to NextGen CM/ECF", and the text: "Is your court migrating to NextGen CM/ECF? Follow these steps to prepare in advance." The other three tiles are "Search for a Case", "Filing Electronically", and "Manage Your Account".

Public Access to Court Electronic Records


Register for an Account ▾ Find a Case ▾ File a Case ▾ My Account & Billing ▾ Pricing Help ▾ Search ▾

What can we help you accomplish?

- Search for a Case**
Learn options to find case information.
- Filing Electronically**
Find court specific information to help you file a case electronically and developer resources.
- Manage Your Account**
Create a PACER account or log in to manage your account and pay a bill.
- Move to NextGen CM/ECF**
Is your court migrating to NextGen CM/ECF? Follow these steps to prepare in advance.

Resources

- PACER Learning Aid, How to Upgrade PACER Account:
https://www.ganb.uscourts.gov/sites/default/files/upgrade_pacer_account_learning_aid.pdf



June 2020

UPGRADING YOUR PACER ACCOUNT

The next generation (NextGen) of CM/ECF provides a new logon module that allows you to use your PACER account to access PACER and any NextGen court in which you are allowed to file. To activate this feature, you must have an upgraded PACER account. If your PACER account was created prior to August 2014, you must upgrade it following the steps listed below. As courts move to NextGen CM/ECF, you will also need to link any existing CM/ECF e-filing accounts in these courts to your upgraded PACER account (see *Linking your CM/ECF Account to your Upgraded PACER Account (Bankruptcy and District courts)* or *Linking your CM/ECF Account to your Upgraded PACER Account (Appellate courts)* for instructions).

Upgrading PACER Account

STEP 1 Go to www.pacer.gov

STEP 2 Click **My Account and Billing**, then **Manage My Account Login**. When prompted, enter your PACER username and password.

Questions?



Please use the “raise hand” feature and the host will unmute you.



If you have questions after this presentation, please visit our website, or email our ECF Helpdesk at ecf_helpdesk@ganb.uscourts.gov