



NextGen / CM ECF

United States Bankruptcy Court / Northern District of Georgia

Link Your PACER and CM/ECF Accounts

Once the Court implements **NextGen**, your **PACER** account must be linked to your CM/ECF filing account to create one **Central Sign-On Account**. This will only have to be done once. Here are the steps to link your PACER and CM/ECF accounts.

1. On the CM/ECF home page, click the Court's **Document Filing System** to access the system. The Court's home page is <https://ecf.ganb.uscourts.gov/>.



1. Click **Document Filing System** for your court

2. Enter your **PACER Username and Password**.
3. Click **Login**.

➔ Georgia Northern Bankruptcy Court Login

* Required Information

Username *

Password *

Client Code

2. Enter **PACER Username and Password**

3. Click **Login**

[Forgot password?](#) | [Forgot username?](#) | [Need an account?](#)



NextGen / CM ECF

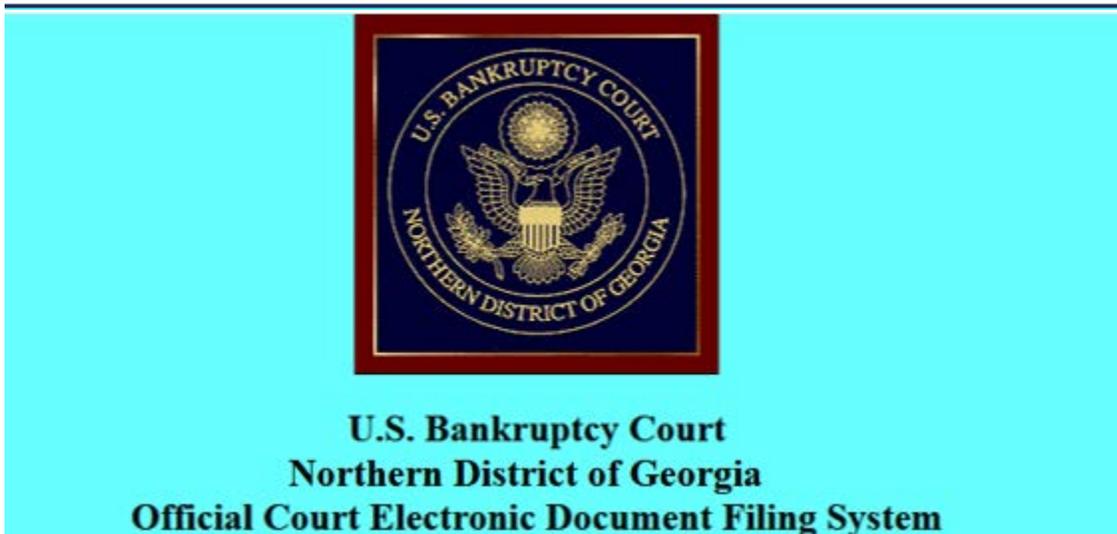
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After logging in, you will still only have access to PACER Search and will not be able to file since you have not linked your PACER account to your CM/ECF account. Note the limited menu bar below.

Remember, this is a one-time process.

- From the menu bar, click **Utilities**.

4. Click **Utilities**



- Click **NextGen Release 1.1 Menu Items**.





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6. Click **Link a CM/ECF account to my PACER account**.

CM ECF Query Reports ▾ Utilities ▾ Help Log Out

NextGen Release 1.1 Menu Items

- [Change PACER Exemption Status](#)
- [Link a CM/ECF account to my PACER account](#)
- [Maintain Your Login/Password](#)

6. Click **Link a CM/ECF account to my PACER account**

7. Enter your CM/ECF login and password. (If you forgot your login/password, click on **Forgot login/password**, underneath the Submit button.)

8. Click **Submit**.

CM ECF Query Reports ▾ Utilities ▾ Help Log Out

Link a CM/ECF account to my PACER account

This utility links your PACER account with your e-filer account in this court.

If you use CM/ECF for PACER only, no action is necessary.

If you had a CM/ECF e-filing account in this court before the court converted to NextGen CM/ECF, enter your old CM/ECF login and password below and press Submit. You will be prompted to confirm that you want to link your PACER account to your old CM/ECF e-filing account. Press Submit to link the accounts (or go back if the names don't match).

CM/ECF login:

CM/ECF password:

[Forgot login/password](#)
[More about Upgraded PACER account](#)

7. Enter your **CM/ECF login and password**

8. Click **Submit**.



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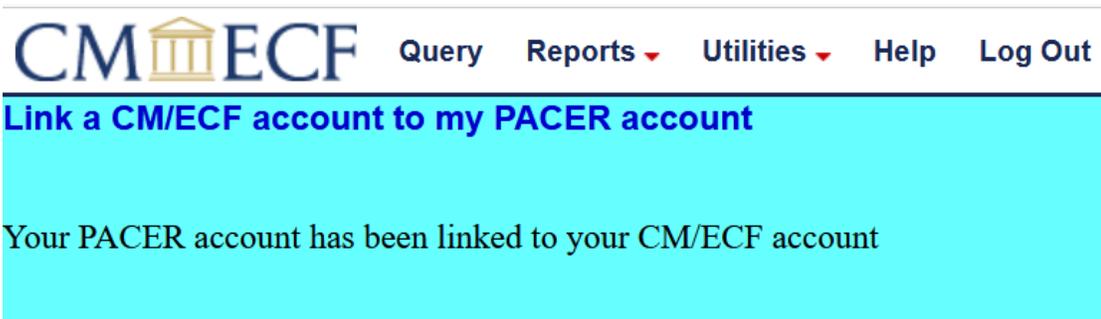
9. Verify you have the correct CM/ECF and PACER names:

If not, **do not proceed**. Contact the GANB CM/ECF Helpdesk for assistance, at 404-215-1073 or ecf_helpdesk@ganb.uscourts.gov.



Once you have confirmed that the two accounts to be linked are correct, click **Submit**.

A confirmation message similar to this will appear:



After you submit this screen, your old e-filing credentials for your GANB CM/ECF account will be permanently linked to your PACER account. Use your PACER account (CSO, or Central Sign-On, account) to e-file in this court. Your old GANB CM/ECF login and password can no longer be used.

To proceed with e-filing at this time, refresh your browser, and the Bankruptcy and Adversary menus should display. If the menus do not refresh, log out and then log back in again.