

Words in *[italics and BOLD within brackets]* signal that the person preparing the form must customize the form and insert information to fit the case as indicated.

UNITED STATES BANKRUPTCY COURT  
NORTHERN DISTRICT OF GEORGIA  
*[ATLANTA or NEWNAN]* DIVISION

IN RE:	:	CASE NO. <i>[xx-xxxxx-xxx]</i>
	:	
<i>[NAME OF DEBTOR(s)],</i>	:	CHAPTER <i>[xx]</i>
	:	
Debtor(s).	:	
_____	:	
	:	
<i>[NAME OF MOVANT(s)],</i>	:	
	:	
Movant(s),	:	
v.	:	CONTESTED MATTER <sup>1</sup>
	:	
<i>[NAME OF RESPONDENT(s)],</i>	:	
	:	
Respondent(s).	:	
_____	:	

**NOTICE OF HEARING**

**PLEASE TAKE NOTICE** that *[NAME OF MOVANT(s)]* has filed *[State title of pleading, e.g., motion for relief from stay] (the “Motion” or “Application” or “Objection”, as appropriate)* and related papers with the Court seeking an order *[state relief sought in Motion, Application or Objection]*.

**PLEASE TAKE FURTHER NOTICE** that the Court will hold a hearing on the *[Motion or Application or Objection, as appropriate]* at *[TIME, e.g. 9:30 A. M.]* on *[DATE, e.g. September 29, 2025]* (for the **Atlanta Division** - Courtroom 1204, United States Courthouse, 75 Ted Turner Drive, SW, Atlanta, Georgia 30303) or (for the **Newnan Division** - 2nd Floor Courtroom, United States Courthouse, 18 Greenville Street, Newnan, GA 30263), which must be attended in person, unless the Court orders otherwise.

Your rights may be affected by the Court’s ruling on these pleadings. You should read these pleadings carefully and discuss them with your attorney, if you have one in this bankruptcy case. (If you do not have an attorney, you may wish to consult one.) If you do not want the Court to grant the relief sought in these pleadings or if you want the Court to consider your views, then you and/or your attorney must attend the hearing. You may also file a written response to the pleadings with the Clerk at the address stated below, but you are not required to do so. If you file a written response, you must attach a certificate stating when, how and on whom (including addresses) you served the response. Mail or deliver your response so that it is

---

<sup>1</sup> Use the Contested Matter portion of the caption only for matters that are contested matters under Fed. R. Bankr. P. 9014. For all other matters, just use the case portion of the caption.

received by the Clerk before the hearing. The address of the Clerk's Office is: Clerk, U. S. Bankruptcy Court, Suite 1340, 75 Ted Turner Drive, SW, Atlanta Georgia 30303. You must also mail a copy of your response to the undersigned at the address stated below.

***[IF THE MOTION IS FOR RELIEF FROM STAY, COUNSEL IS REQUESTED TO ADD THIS STATEMENT: If a hearing on the Motion cannot be held within thirty (30) days, Movant waives the requirement for holding a preliminary hearing within thirty days of filing the Motion and agrees to a hearing on the earliest possible date. Movant consents to the automatic stay remaining in effect until the Court orders otherwise.]***

Dated: ***[DATE]***

SIGNATURE \_\_\_\_\_

***[NAME OF COUNSEL OR PRO SE ]***

Counsel for Movant

Georgia Bar No. ***[xxxxxxx]***

***[ADDRESS, TELEPHONE]***

### **Certificate of Service**

I hereby certify that on the ***[XX]*** day of ***[Month]***, ***[Year]***, I electronically filed the foregoing ***[DESCRIBE PLEADINGS, e.g., Motion for Relief from Stay and Notice of Hearing]*** using the Bankruptcy Court's Electronic Case Filing program, which sends a notice of this document and an accompanying link to this document to the following parties who have appeared in this case under the Bankruptcy Court's Electronic Case Filing program: ***[LIST NAMES]***

I further certify that on this day I caused a copy of this document to be served via ***[SPECIFY MEANS OF SERVICE, SUCH AS UNITED STATES FIRST CLASS MAIL, WITH ADEQUATE POSTAGE PREPAID OR OVERNIGHT MAIL]*** on the following parties at the address shown for each.

***[State name and address of each person or entity to which copies were mailed. READ AND COMPLY WITH BANKRUPTCY RULE 7004 CONCERNING HOW TO EFFECT PROPER SERVICE.]***

Dated: ***[DATE]***

Signature of Person Serving Pleadings

***[Name and Address of Person Serving Pleadings]***