

**UNITED STATES BANKRUPTCY COURT
NORTHERN DISTRICT OF GEORGIA**

**Attorney or Trustee's Application
for Filing Agent Registration**

This form shall be used by an attorney or trustee to register an employee as a filing agent with the United States Bankruptcy Court for the Northern District of Georgia for use in NextGen on August 9, 2021. A registered filing agent will have privileges both to submit documents electronically and to view and retrieve docket sheets and documents for all cases in the court's Electronic Case Filing System (**NOTE: Each filing agent MUST have an individual PACER account. To register for a PACER account online, go to: <https://pacer.uscourts.gov/> or contact PACER directly at 1-800-676-6856).**

To register an employee as a filing agent, please provide the attorney or trustee's information requested below:

ATTORNEY OR TRUSTEE:
First / Middle / Last Name:

Bar ID Number:

*Firm Name or
Trustee Office
Name:*

Street Address

Address (cont.)

City

State/Province

Zip/Postal Code

Telephone Number:

Facsimile Number:

*Email Address (For the court's use in
notifying you of filing agent's ECF logon and
password prior to migration to NextGen):*

Filing Agent(s) Name:

By submitting this registration form, the submitter agrees to abide by:

1. Rule 9011 of the Federal Rules of Bankruptcy Procedure requires that every pleading, motion, and other paper (except lists, schedules, statements, or amendments thereto) filed with the Court be signed by at least one attorney of record or, if the party is not represented by an attorney, by the party. The unique password issued to an attorney, trustee or filing agent registered to use the Electronic Case Filing System identifies that attorney, trustee and/or filing agent to the Court each time that the electronic Case Filing System is accessed. **Using the court issued password of the filing agent serves as and constitutes the signature of the attorney or trustee for purposes of Bankruptcy Rule 9011 on any document or pleading filed electronically using the court issued password.**

2. The submitter has read the local rules and General Orders of this Court, and the GANB CM/ECF Administrative Procedures, and understands the obligations imposed by these rules and procedures.

3. By this registration, the submitter waives conventional service of documents and pleadings, including notice under Federal Rules of Bankruptcy Procedure 2002 and service under Federal Rules of Bankruptcy Procedure 7004 except as provided by this Court's local rules or CM/ECF Administrative Procedures.

Attorney Signature

Filing Agent Signature

Submit the completed registration by e-mail to: registration@ganb.uscourts.gov