



United States Bankruptcy Court Northern District of Georgia

VACANCY ANNOUNCEMENT

Position:	Programmer/Systems Administrator (Full-Time Permanent)
Location:	Atlanta, GA
Opening Date:	March 14, 2016
Closing Date:	April 4, 2016 or until filled
Salary:	CL 27/1 to CL 28/61 (\$49,558 – \$96,560) based upon qualifications <i>More than one position may be filled through this announcement</i>

Overview: The United States Bankruptcy Court for the Northern District of Georgia covers 46 counties and maintains offices in Atlanta, Newnan, Gainesville and Rome. The Court's IT Team are members of the Clerk's Office staff, supporting the work of nine Judges and approximately 100 staff members.

Description of Duties: The Programmer/Systems Administrator will handle various application development and system administration activities for multiple court locations within the district and will routinely:

- Design, develop, implement, and support application software
- Maintain existing locally developed application software
- Prepare and maintain documentation of locally developed software
- Perform system administration of Linux servers
- Create, modify, and maintain SQL based reports
- Perform routine troubleshooting
- Develop technical and end-user documentation
- Perform hardware and software installation, configuration, and upgrades
- Perform other duties as assigned

Mandatory Qualifications:

- Two years of progressively responsible experience designing, implementing or maintaining computer systems
- Ability to independently isolate, analyze and solve problems in complex systems
- Comprehensive knowledge of relational database theory and knowledge of installation and configuration of application database servers
- Exceptional organizational and time management skills
- Effective oral communicator with the ability to explain technical concepts to all levels of staff
- Proficient at writing clear and concise instructions for end users
- Ability to maintain a professional demeanor, exercise mature judgment, and to be a dependable and flexible team participant

Court Preferred Skills/Qualifications:

- Bachelor's degree in Information Systems Management, Computer Science or related field
- Expert knowledge of PERL development language
- Experience with VB.NET
- Expert knowledge of Informix and MYSQL database development
- Comprehensive knowledge of MS Windows and Linux operating systems
- Proficiency with Microsoft Active Directory environments
- Proficiency with server virtualization (VMWare/Hyper-V)

How to Apply: To apply for this position, qualified applicants should submit: 1) a résumé; 2) a cover letter addressing qualifications and relevant experience; and 3) a Form AO 78, Application for Judicial Branch Federal Employment, available on the Court's website at: http://www.ganb.uscourts.gov/sites/default/files/emp_applic.pdf

Completed application packages should be submitted electronically to Jennifer_Kirksey@ganb.uscourts.gov

Preference will be given to those applications received on or before the closing date of April 4, 2016 and those with a relevant bachelor's degree.

Various skills assessment tests will be administered.

Salary considerations: The starting salary will be fixed commensurate with the experience and qualifications of the applicant.

Notice to Applicants: Employees of the United States Bankruptcy Court are appointed in the excepted service, are considered "at-will" employees, and serve at the pleasure of the Court. As a condition of employment, the selected candidate must successfully complete a background check, including fingerprinting, as well as a check of financial and credit records. Any position offer will be considered provisional until a full suitability determination can be made. All Court employees are required to adhere to a Code of Conduct, copies of which are available upon request. The Federal Financial Reform Act requires direct deposit of federal wages for court employees. Applicant must be a United States citizen or eligible to work in the United States.

The United States Bankruptcy Court is a part of the Judicial Branch of the United States government. Although comparable to the Executive Branch (civil service) in salary, leave accrual, health benefits, life insurance benefits, and retirement benefits, court employees generally are not subject to the many statutory and regulatory provisions that govern civil service employment.

Employment Benefits: Employees of the United States Bankruptcy Court are eligible for, but not limited to, the following employment benefits:

- Accrual of paid vacation and sick leave days, based on length of service, and ten paid holidays during the year
- Participation in pre-tax benefit programs (Health, Dental, and Vision Insurance programs; Flexible Spending Accounts; Commuter Reimbursement Benefit)
- Optional group life insurance
- Public Transportation Subsidy
- Participation in the Federal Employees Retirement System (FERS)
- Thrift Savings Plan (with employer matching a percentage of employees contribution)

The United States Bankruptcy Court is an **Equal Opportunity Employer**.