

**UNITED STATES BANKRUPTCY COURT  
NORTHERN DISTRICT OF GEORGIA  
ATLANTA DIVISION**

IN RE:	:	CASE NO. [XX-XXXXX-PMB]
	:	
[NAME OF DEBTOR(S),]	:	CHAPTER 11
	:	
Debtor(s).	:	
_____	:	

**ORDER AND NOTICE  
ESTABLISHING BAR DATE FIXING TIME FOR FILING CLAIMS**

The Debtor named above commenced this case on [Date of Filing of Case], and filed an *Application [or Motion] for Order Fixing Bar Date for Filing Proofs of Claim* on [Date of Filing of Application] (Docket No. XX) (the “Motion”). Upon review of same, it is

**ORDERED** that the Motion be, and the same hereby is, **GRANTED** as follows, and it is

**ORDERED AND NOTICE IS HEREBY GIVEN** that each creditor and party-in-interest who seeks to prove a claim<sup>1</sup> against Debtor, Debtor’s property, or the Debtor’s estate including, but not limited to, any claim secured by a lien, security interest, or encumbrance against Debtor’s property, and any claim arising from the rejection of an executory contract or unexpired lease as provided herein,

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<sup>1</sup> “Claim” is defined in 11 U.S.C. § 101(5).

which is required under the Bankruptcy Code to be filed in this case, **SHALL FILE A PROOF OF CLAIM<sup>2</sup> WITH:**

Clerk, United States Bankruptcy Court  
Room 1340, Russell Federal Building  
and United States Courthouse  
75 Ted Turner Drive, SW  
Atlanta, Georgia 30303

on or before **[DAY, DATE]**, (hereinafter the “**Bar Date**”).

The Bankruptcy Code, 11 U.S.C. § 1111, provides that a proof of claim is deemed filed for any claim that appears in the Debtor’s Schedules **EXCEPT** any claim that is scheduled as disputed, contingent, or unliquidated as to amount. The Debtor’s Schedules may be examined at the Office of the Clerk, U.S. Bankruptcy Court, and may also be examined online at <http://ecf.ganb.uscourts.gov> (for registered users) or at <http://pacer.psc.uscourts.gov> (for unregistered users). Any creditor and any party-in-interest whose claim is set forth in the Schedules in the correct amount and is not shown as disputed, contingent, or unliquidated as to amount, **MAY, BUT NEED NOT**, file a proof of claim in this case.

Unless barred by previous order of the Bankruptcy Court, **creditors and parties-in-interest whose claims are not scheduled, are scheduled in an incorrect amount, or are scheduled as disputed, contingent, or unliquidated** and who desire to participate in the case and share in any distribution **must file proofs of claim ON OR BEFORE THE BAR DATE**. If it is unclear from the Schedules whether your claim is disputed, contingent, unliquidated or incorrect as to amount, or is

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<sup>2</sup> The official form, Form 410, is preferred but not required, and can be found online at: <http://www.uscourts.gov/forms/bankruptcy-forms/proof-claim-0>. Instructions and the link to electronically file a proof of claim, preferred over physical filings, can be found at: <http://www.ganb.uscourts.gov/electronic-proof-claim-epoc>. The Local Rules regarding filing proofs of claim are: BLR 3001-1 and 5005-9. The Local Rules can be found at: <http://www.ganb.uscourts.gov/local-rules-and-orders>. For secured claims, other than a mortgage claim, there is also a worksheet that needs to be completed and attached to the proof of claim, and can be found at: [http://www.ganb.uscourts.gov/sites/default/files/secured\\_claim\\_wsht\\_local\\_04-16.pdf](http://www.ganb.uscourts.gov/sites/default/files/secured_claim_wsht_local_04-16.pdf)

otherwise improperly scheduled, you must file a proof of claim **ON OR BEFORE THE BAR DATE**. Any creditor and any party-in-interest who desires to rely on the Schedules has the duty to determine whether the claim is accurately listed.

**YOU ARE HEREBY FURTHER NOTIFIED THAT, PURSUANT TO THE TERMS OF THIS ORDER, ANY CREDITOR AND ANY PARTY-IN-INTEREST REQUIRED TO FILE A PROOF OF CLAIM WHO FAILS TO DO SO BY THE BAR DATE SHALL BE FOREVER BARRED, ESTOPPED, AND ENJOINED FROM ASSERTING THE CLAIM AGAINST THE DEBTOR AND THE DEBTOR'S ESTATE AND SHALL BE BARRED FROM PARTICIPATING IN ANY PLAN OF REORGANIZATION AS MAY BE CONFIRMED IN THIS CHAPTER 11 CASE.**

Any creditor whose claim arises from the rejection of an executory contract or unexpired lease after the date of this Order, but prior to the entry of an Order by the Bankruptcy Court confirming the plan of reorganization for Debtor, **MUST FILE** the claim within thirty (30) days from the date of entry of the Order rejecting the contract or lease; however, in no event shall the deadline set forth in this paragraph be **EARLIER THAN THE BAR DATE**.

Counsel for the Debtor is hereby directed to serve a copy of this Order and Notice upon all creditors and parties-in-interest within seventy-two (72) hours of entry, and to file the appropriate certificate of service with this Court within three (3) business days thereafter.

**[END OF DOCUMENT]**