

**LOCAL FORM 7016**

Words in *italics and BOLD within brackets* signal that the person preparing the form must customize the form and insert information to fit the proceeding as indicated.

UNITED STATES BANKRUPTCY COURT  
NORTHERN DISTRICT OF GEORGIA  
*[Name of Division]* DIVISION

IN RE: )  
 )  
 )  
*[DEBTOR'S NAME],* )  
 )  
 Debtor. )  
 )  
 )  
 )  
 )  
 )

CASE NO. *[xx-xxxxx]* – *[Judge's Initials]*  
CHAPTER *[xx]*

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*[PLAINTIFF(S)' NAME(S)],* )  
 )  
 Plaintiff, )  
 )  
 v. )  
 )  
*[DEFENDANT(S)' NAME(S)],* )  
 )  
 Defendant. )  
 )  
 )  
 )  
 )

ADVERSARY PROCEEDING  
NO. *[xx-xxxx]*

**REPORT OF RULE 26(f) CONFERENCE**

The conference held pursuant to FED. R. CIV. P. 26(f) and BLR 7016-1 on \_\_\_\_\_  
*[Insert date of conference]*, which was attended by:

For Plaintiff: *[Insert name(s) of attorney(s) or parties attending]* \_\_\_\_\_

For Defendant: *[Insert name(s) of attorney(s) or parties attending]* \_\_\_\_\_

1. **Initial Disclosures.** (Include one or more of the following, modified as appropriate.)

The parties have made the initial disclosures required by FED. R. CIV. P. 26(a)(1).

The parties agree to provide disclosures as follows *[or as shown on the attached exhibit]* \_\_\_\_\_

The parties have agreed not to make initial disclosures and to waive the requirements of FED. R. CIV. P. 26(a)(1) with regard to same.

2. **Discovery Plan.** The parties jointly propose to the court the following discovery plan *[or the discovery plan as shown on the attached exhibit]*, subject to modification by the Court with the consent of the parties or for good cause shown: \_\_\_\_\_

3. **Other items.** [Use separate paragraphs or subparagraphs as necessary if parties disagree.]

(a) The parties shall submit a consolidated pretrial order no later than \_\_\_\_\_.

(b) Plaintiff will be allowed until \_\_\_\_\_ to file motions to join additional parties and until \_\_\_\_\_ to file motions to amend the pleadings.

(c) Defendant will be allowed until \_\_\_\_\_ to file motions to join additional parties and until \_\_\_\_\_ to file motions to amend the pleadings.

(d) All dispositive motions will be filed by \_\_\_\_\_.

4. **Settlement Potential.**

(a) The parties  have  have not discussed settlement.

(b) The parties  do  do not intend to hold additional settlement conferences among themselves prior to the close of discovery. The proposed date of the next settlement conference is \_\_\_\_\_.

(c) The parties  have  have not considered alternative dispute resolution.

(d) Settlement prospects may be enhanced by one of the following alternative dispute resolution procedures *[check applicable boxes]*:  Mediation;  Judicial settlement conference;  Early neutral evaluation;  Other \_\_\_\_\_.

5. Identify any other matters regarding discovery or case management that may require the court's attention (*e.g.*, concerns about confidentiality; the need for protective orders; unmovable scheduling conflicts).

6. Any other matters not covered above: \_\_\_\_\_

7. The parties  do  do not request a conference with the court prior to entry of the scheduling order. Any such conference may be  by telephone  in chambers  in court.

\_\_\_\_\_  
*[Name, Bar No., Address, Telephone No.,  
E-Mail Address]*

Counsel for Plaintiff(s)

\_\_\_\_\_  
*[Name, Bar No., Address, Telephone No.,  
E-Mail Address]*

Counsel for Defendant(s)

## Exhibit to Report of Rule 26(f) Conference

### 1. Initial Disclosures

The parties agree to provide initial disclosures pursuant to FED. R. CIV. P. 26(a)(1) as follows *[Describe the agreement concerning initial disclosures, including what information will be disclosed and at what time]*:

(a) Plaintiff's disclosures: \_\_\_\_\_

(b) Defendant's disclosures: \_\_\_\_\_

### 2. Discovery Plan

(Modify as appropriate; use separate paragraphs or subparagraphs as necessary if the parties disagree.)

(a) Discovery will be needed on the following subjects *[Briefly describe subjects on which discovery will be needed]*: \_\_\_\_\_

(b) All discovery will be commenced in time to be completed by \_\_\_\_\_. Discovery on \_\_\_\_\_ *[Describe any subjects on which early discovery will be needed, if applicable]* will be completed by \_\_\_\_\_.

(c) Each party may propound a maximum of \_\_\_\_ interrogatories to any other party. Responses to interrogatories are due \_\_\_\_ days after service.

(d) Each party may submit a maximum of \_\_\_\_ requests for production of documents to any other party. Objections to production of documents are due \_\_\_\_ days after service.

(e) Each party may submit a maximum of \_\_\_\_ requests for admission to any other party. Responses to requests for admission due \_\_\_\_ days after service.

(f) Depositions shall be limited to \_\_\_\_ depositions by plaintiff(s) and \_\_\_\_ depositions by defendant(s).

(g) Each deposition is limited to a maximum number of \_\_\_\_ hours unless extended by agreement of the parties, except for the depositions of \_\_\_\_\_.

(h) Reports from retained experts under FED. R. CIV. P. 26(a)(2) are due from plaintiff(s) by \_\_\_\_\_ and from defendant(s) by \_\_\_\_\_.

(i) Supplementations under FED. R. CIV. P. 26(e) due as follows: \_\_\_\_\_ *[Describe time(s) or interval(s) for supplementation]*.

UNITED STATES BANKRUPTCY COURT  
NORTHERN DISTRICT OF GEORGIA  
*[Name of Division]* DIVISION

IN RE: )  
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*[DEBTOR'S NAME],* )  
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CASE NO. *[xx-xxxxx]* – *[Judge's Initials]*  
CHAPTER *[xx]*

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*[PLAINTIFF(S)' NAME(S)],* )  
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 Plaintiff, )  
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 Defendant. )  
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ADVERSARY PROCEEDING  
NO. *[xx-xxxx]*

**SCHEDULING ORDER**

Upon review of the information contained in the Rule 26(f) Report completed and filed by the parties on \_\_\_\_\_ and incorporated herein, it is

**ORDERED** that the time limits and provisions stated in the Report are **APPROVED** except as herein modified: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

SO ORDERED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
*[Name of Bankruptcy Judge]*  
UNITED STATES BANKRUPTCY JUDGE