

Notice of Deadlines to Correct New Case Deficiency

<u>Procedure Date:</u> 05/01/2013	<u>Official/Local Form:</u> Internal CM/ECF Form 430a	<u>Rules/Code Sections:</u> N/A
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How to Process

Click the boxes below to navigate to the appropriate section

[Overview](#)

[Docket](#)

Overview

Notice of Deadlines to Correct New Case Deficiency is an event available for internal docketing only. It is prepared via CM/ECF to establish deadlines for deficient and/or missing document(s) with regards to the initial petition, and is served on the debtor(s), trustee(s) (if assigned to case at the time deficiency is entered), and their attorneys.

This event enables the assigned CA to later audit the case for pending document(s) by running a [Petition Deficiency Deadlines Report](#).

END OF OVERVIEW



Docket

- Select **Bankruptcy**
- Select **Court Events**
- Enter case number (xx-xxxxx)
- Click **Next**
- Select **Notice of Deadlines to Correct New Case Deficiency**
- Click **Next**

- Select the appropriate **Date filed** (i.e., the date the deficiency is entered)
- Remove the date from the box provided for document(s) filed with the initial petition
 - Only the missing document(s) should have a date in the box provided
- Click **Next**
- Verify the docket text and make corrections, if necessary
- Click **Next**
- You will see the message: **Please note:** The docket event has been entered. The Notice of Electronic Filing will display after forms processing.
- You will see the message: **The following form(s) have been requested. Remove the check mark from any you do not wish to generate.**

Note: Do **NOT** remove the check mark. The box **MUST BE CHECKED** to generate Form 430a.

- Click **Next**
- Select parties to be served
- Click **Next**
- Complete the **Form 430a Notice of Deadline(s) to Correct Filing Deficiency(ies)**:
 - Using the drop-down boxes provided, select missing document(s)
- Click **Submit**

END OF DOCKET

